

HELPING HAND – Cambodia

Into a better, safer future

www.helpinghand.support

registered charity number: 1171400

Trustees' Annual Report

01/05/2019 to 30/04/2020

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Trustees Annual Report

Section 1: Legal and Administrative Information

Charity name: HELPING HAND CAMBODIA

Registered Charity number: 1171400

For the financial year beginning on: 01/05/2019

For the financial year ending on: 30/04/2020

Charity's principal address: Beechurst, Hawick, Scottish Borders, TD9 8LG

How the charity is constituted: The charity was formed using trust deeds

Summary of the objects of the charity:

(1) The advancement of education of children who live in the slums of Phnom Penh, Cambodia, by the provision of sponsorship and grants to such children so that they can go to school, get education and qualifications to enable them to have more opportunities and a better future.'

(2) Such charitable purposes for the benefit of people living in the slums of Phnom Penh, Cambodia, as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.'

Section 2: Trustees

Trustees on 30th April 2020 are:

Mr Duncan Bell (Chairman)

Mrs Rebecca Bell

Mrs Catherine Burden

Mrs Fabiola Coker

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Appointment of trustees

- (1) There must be at least 2 trustees. Apart from the first trustees, every trustee must be appointed for a term of 3 years by a resolution of the trustees passed at a special meeting called under clause 15 of this deed.
- (2) In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.
- (3) The trustees must keep a record of the name and address and the dates of appointment, re-appointment and retirement of each trustee.
- (4) The trustees must make available to each new trustee, on his or her first appointment:
 - (a) a copy of this deed and any amendments made to it;
 - (b) a copy of the charity's latest report and statement of accounts.

Eligibility for trusteeship

- (1) No one shall be appointed as a trustee:
 - (a) if he or she is under the age of 18 years;
 - or (b) if he or she would at once be disqualified from office under the provisions of clause 11 of the deed.
- (2) No one shall be entitled to act as a trustee whether on appointment or on any re-appointment as trustee until he or she has expressly acknowledged, in whatever way the trustees decide, his or her acceptance of the office of trustee of the charity.

Report from Chairman:

ACHIEVEMENTS AND PERFORMANCE INCLUDING PUBLIC BENEFIT

Here is an overview of some of the activities that Helping Hand Cambodia has undertaken over the last 12 months. As well as continuing to support our children with extra lessons assisting them with their homework, we now hold extra English lessons and computer studies. This is very important to them they come from backgrounds which are unable to offer this support.

Each child gets a monthly class grading from Beltei School .As an organisation we give certificates to the most improved student each month.

We have moved into the whole of the building that we had been using. Initially we had been renting the top two floors which we used to teach and support our children. Having use of the whole building means that we now have four floors, nine rooms and one kitchen along with seven bathrooms/toilets and a safe open area in front of our building for the children to play in as well as the roof space.

The bottom two floors of the building were painted before we moved in.

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Six new children were enrolled to Beltei School in March and are now part of Helping Hand Cambodia.

We had an organisation called Hair Aid come and cut our children's hair. They are a group of professional hairdressers based in Australia and offer free haircuts to those living on the streets but came to Cambodia to help and work with NGO's including ourselves and offered free haircuts to our children. This was popular with our children as they can never afford a nice haircut.

A friend of ours who is from Finland but lives in Barcelona came to volunteer for 4 weeks. She works for a big IT company and wanted to use her skills and knowledge to help our children. She taught English and other lessons and introduced a very informal and fun way of teaching to the children. She hoped to come back this year but is unable to now because of Coronavirus restrictions.

With money donated by a local church we were able to buy a new cart to collect rubbish in for one of the ladies that lives in the slum where we work. Hers was broken and she had no means of collecting rubbish to sell on to recycle and therefor had no income.

Working with another organisation we were able to spend £3,500 on providing food packages to families in the slum. Each package contained 20 Kg of rice, 10 tins of sardines, 1 Kg of salt, 1 Kg of sugar, 1 bottle of cooking oil, 1 bottle of soy sauce and 1 bottle of fish sauce. We were able to support over 60 families with these packages.

We donated gifts of toys, crayons, and colouring books to children in the slum. These were given to us by a friend of ours living in Phnom Penh, he also donated a few clothes. Families that we work with simply cannot afford to buy toys for their children.

For all our children we give them a desk and chair to take and use at home. Many live in very small rooms and have no, or little furniture and must end up doing their homework sat on the floor. By providing desks and chairs for them they can do their homework in comfort.

With monies donated we were able to donate 25 Kg of rice to 41 families. Rice is the staple diet for most Cambodians and with the families that we work with having no, or little money we are privileged to help them with their daily needs.

Due to Coronavirus the schools in Cambodia have been closed for many weeks. We have been able to support and help our children with online lessons at our building as we have access to wifi. Our children have no such luxury living in the slums.

Money was raised to install a Water Filtration System at our building. Some of the people in the slum where we work have access to water in their homes, but it is not drinking water. Others collect rainwater that falls from their roofs in big pots and use that to wash with and drink. By installing this system and donating 100 x 20 Ltr water bottles to families we can provide fresh, clean drinking water to them.

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We were donated 50 pairs of training shoes to give to our children by Vans Off The Wall. This is a worldwide company, and they have one of their factories in Cambodia. These training shoes would cost, maybe up to \$50 a pair...making them unaffordable for our children and their families.

We believe in communication between sponsors and children so that is why we arranged for three of our children and their sponsors to have Facetime a few months ago. Chanthy who works for the charity in Cambodia was able to co-ordinate and translate for the children.

A friend of ours raised £430 for the charity with a Birthday Fundraiser.

We were given a donation of \$800 which we used to buy rice, sardines, noodles, and water and provide for 16 families.

We have had a new website designed and made for us. This was done by a friend of ours who works in the IT business and was done free of charge. This helped to generate £450 in donations in the first few weeks of it's launch and the lady who produced it is using her skills to promote and advertise it so that it gets seen by as many people as possible.

We have met with one of the top managers of Canadia Bank (The biggest bank in Cambodia) who will put our charity on their new Charities App at the end of January. At the moment we are the only charity to be added. This will not only promote Helping Hand Cambodia but also bring in extra revenue.

We have had another donation of clothes from a friend in Phnom Penh, along with the donation of a guitar. These clothes we will give out to people and families in the slum. The guitar we will keep as we have discussed the possibility of having guitar lessons for our children.

We launched an Emergency Appeal as a lot of the people living in the slum have had their jobs effected by Coronavirus. Many have lost income, and some have lost their jobs. We raised nearly £650 which will go to helping those worst affected.

Decathlon is the largest sports company in the world and has one of its factories in Cambodia. They donated 5,000 items of clothing to Helping Hand Cambodia, worth over £15,000, to distribute to those living in the slum where we work.

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Signature and Declaration

Declaration: I declare, in my capacity of chairman of trustee, that:

- The trustees have approved the report above; and
- Have authorised me to sign it on their behalf

Signed:



Full name:

DUNCAN BELL

Position:

DIRECTOR

Date:

10/01/2021

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HELPING HAND CAMBODIA

Statement of Financial Activities to year ending 30.04.2020

to
30.04.19

	Unrestricted Funds	Restricted Funds	Total	Further Notes
	£	£	£	
Income From				
Donations	£16,446	£15,540	£31,986	£20,006.32
Gift Aid	£854	£3,340	£4,194	£4,450.00
TOTAL	£17,300	£18,880	£36,180	£24,456.32
Expenditure				
Charitable Activities	£12,158	£18,880	£31,038	A
TOTAL	£12,158	£18,880	£31,038	£20,512.00
Net Movement of Funds	£5,142	£0	£5,142	
Reconciliation of Funds				
Total funds brought forward	£4,866		£4,866	£922.00
Total funds carried forward	£10,008		£10,008	£4,866.00

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HELPING HAND CAMBODIA

Balance Sheet as at 30th April 2020

Current
Year

Fixed Assets

No Non-Current Assets held by Entity

Current Assets

Bank and Cash in Hand	£6,299
Gift Aid due	4194

Total Assets **£10,493**

Liabilities 485

No current or long term liabilities

£10,008

The funds of the charity

Unrestricted income funds	£10,008
Restricted income funds	£0

Total charity funds £10,008

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Notes to the Balance Sheet	End of Year 30/04/20	End of Year 30/04/19
NOTE		
1 Expenditure		
Schooling Fees	£17,541	£11,507.00
Rice	£1,846	£1,163.00
General Cambodian Expenses	£11,238	£7,646.00
Expenditure in Cambodia	£30,625	£20,316.00
Marketing	£328	£196.00
Finance Costs	£85	
Expenditure in UK	£413	£196.00
TOTAL	£31,038	£20,512.00
A Bank Accounts		
Kingdom Bank	£2,065	
Paypal	£10	
Cambodian Account	£3,739	
Cash	£485	
Total	£6,299	
Gift Aid Due	£4,194	
Liabilities		
Loan	£485	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Charity Name

On accounts for the year
ended

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and basis
of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *[Signature]* Date: 10/11/2021

Name: *Chelsie Battar*

Relevant professional
qualification(s) or body (if
any):

Address: *27 Kings Road
East Coker, TA09
PO32 6SE*

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.